



# ST. MALACHY CATHOLIC SCHOOL

**Preschool  
Enrollment and Tuition Agreement 2022-2023  
\$100.00 nonrefundable registration fee  
(Include registration fee payment with this form)**

Family Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

We are reenrolling **current** SMS preschool student(s) for **2022-2023**:

Name	Pre-K(4yr)	Clover(3yr)
_____	_____	_____
_____	_____	_____
_____	_____	_____

We plan to enroll the following **new** preschool student(s) for the **2022-2023** school year:

Name	Pre-K/Clover	Full Day	½ a.m.	DOB
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**2022-2023 Tuition Rates:**

Group	Days	Annual Tuition	# of Children
Clovers/Pre-K	MWF Half days	\$ 1,910	
Clovers/Pre-K	MWF All Day	\$ 3,830	
Clovers/Pre-K	TTH Half days	\$ 1,580	
Clovers/Pre-K	TTH All Day	\$ 3,150	
Clovers/Pre-K	5 Day-All Day	\$ 5,320	

ANNUAL TUITION : \_\_\_\_\_



# ST. MALACHY CATHOLIC SCHOOL

### Family Service Deposit

The service requirement is based on the example of Jesus, who stated that He came among us “not to be served but to service” (Matthew 20:26). Volunteering and serving on campus is a great way to lead by example, collaborate with other families, and to use your time, talent, and treasure to support, enrich and strengthen St. Malachy. Each family is required to complete 20 hours of service to our parish/school. The \$200 deposit will be refunded or reapplied once the service hours are completed. This deposit needs to be paid in full before August 1, 2022.

Family Service Deposit DUE By August 1, 2022: \_\_\_\_\_

### FACTS Enrollment Management Company

St. Malachy School has contracted with FACTS Management Company to manage our tuition payments. You will be receiving a Tuition Account Billing Statement from FACTS Management Company in June. It will list your total tuition & fees balance due to the school for the upcoming school year along with instructions on how to enroll in a payment plan online. Enrollment in FACTS must be completed by June 1, 2022. **Tuition paid in full by July 1, 2022 can be paid to the school directly. All others will go through FACTS. There is a \$10.00 fee to enroll through FACTS for 2 payments, more than 2 payments the fee will be \$43.00. This fee will be due at the time of enrollment.**  
*A late fee of \$15.00 will be assessed if a monthly payment is received 10 days past the date due.*

### Person(s) responsible for tuition payment:

_____	_____ %
_____	_____ %
<b>Total</b>	<b><u>100 %</u></b>

Please sign below and return this form to the school office to ensure you have a spot for the 2022/2023 school year.

*I (we) agree to the terms and conditions set forth in this tuition/fee payment agreement...*

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Additional Responsible Party Signature (if needed)

Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_ We will use Facts for 2 \_\_\_ 4 \_\_\_ or 10 \_\_\_ or 11 \_\_\_ monthly payments July-May

\_\_\_\_ We will pay the school directly in one payment due on July 1, 2022 to be dropped off at the church. A \$150.00 late fee will be applied to any paid after this date.